



TITLE: LONDON COFFEE HOUSE VOLUNTEER

Program: London Coffee House

Position Location (full address): 371 Hamilton Road
London, ON

Time Commitment: One shift per week, 3-4 hours

Role Description and Primary Responsibilities:

- Preparing and serving food, coffee and tea
- Help with clean up
- Snow removal
- Garden maintenance
- Garbage inside and outside
- Playing games with participants
- One on one social interaction with participants
- Sorting and organizing donations
- Stocking shelves
- Harm reduction training
- Assembling harm reduction kits
- Basic safe food handling training
- Basic health and safety training

Required Qualifications:

- Current & Clear Vulnerable Person's Sector Check.
- Proof of Covid-19 vaccination
- Minimum of 18yrs old age
- 2 written references with contact (1 professional)
- Minimum commitment of 6months

Experience & Qualifications:

- Excellent customer service skills and a pleasant demeanor
- Strong, demonstrated ability to organize space and inventory, and mobilize others
- Reliability and punctuality
- Ability to handle stress and conflict in a calm manner
- Current WHMIS training which will be offered at the commencement of the position, as well as ongoing trainings which will be offered

Physical and Mental Requirements:

- Must be able to stand for a few hours at a time.
- Must be able to lift up to 20 lbs
- Must be able to climb stairs

CLICK HERE TO APPLY NOW: [Volunteer Application Form \(smartsheet.com\)](https://smartsheet.com)

Detailed Summary of Position:

At the London Coffee House, we rely on the efforts of volunteers to help us receive, organize and efficiently distribute various donations that are received. Our volunteers help us to create an atmosphere that fosters support and encouragement within the London Coffee House Program.

We place tremendous value on the contributions of our volunteers to help us support more than 1,800 participants who arrive through our doors seeking services and support each year. Volunteers with our team play a role in improving the quality of life for indiv who are undermined by homelessness, poverty, mental health, addictions and other complex health issues.

We are proud to include our volunteers as part of our innovative, client- and recovery-focused team.

Volunteering at London Coffee House offers the chance for volunteers to gain knowledge about addictions & mental health, to learn of the various services and supports available within the community, and to meet new people.

Reporting Relationship:

Team Lead, London Coffee House or their delegate.